



## Outline of Transition Procedure from At-Large to By-Trustee Area Elections

**On July 24, 2017**, in response to a demand letter alleging violations of the California Voting Rights Act (“CVRA”), the Dublin Unified School District Board of Trustees will determine whether or not to take the first step towards transitioning the method by which Board members are elected. **The Board will hold a special meeting on this date beginning at 6:30 p.m.**

CVRA transitions have become commonplace across the state following the passage of the CVRA. This Fact Sheet, which has been provided to us by legal counsel to help us clarify the process for our community, outlines the steps that **all governing bodies** must observe during such transitions:

Should the Board of Trustees vote to approve the transition process to the “by-trustee-area” model, the District will be afforded a 90-day window to host a series of required public hearings and community meetings to ensure compliance with the law and best ensure that the public has ample opportunity to engage in the process. The 90-day period begins on the date a school district adopts a resolution to initiate this process.

### **90 Day Period**

#### **Pre-Map Public Hearings**

- Host at least two (2) public hearings within 30 days of stating an intention to begin the transition process. The purpose of these two public hearings is to receive community comments and public testimony concerning the composition of potential trustee voting areas.
- These public hearings will take place prior to the preparation of draft “by-trustee-area” maps and must take place within District boundaries

### ***Draft Map Option Creation***

- Based on the commentary and input by the community, District stakeholders, and the Board, the District's demographer will prepare several draft map options that are legally compliant. Suggestions from the public will also be incorporated.
- Each area must be drawn with a goal of equal population – with up to a 10% variance.
- The data, information, and statistics used in the creation of draft map options include decennial federal census data, updated American Community Survey statistics, as well as analyzing communities of interest, natural and man-made boundaries, and geographical compactness.
- As is common practice, members of the public may submit map options or suggestions for review and consideration.

### ***Community Input Regarding Map Options***

*After the draft map options are released:*

- Within 45 days of the release of draft map options, the District must host at least three (3) public hearings to solicit and receive comments, suggestions, input, and feedback from the community regarding the draft map options.
- Often, in addition to the required public hearings, the school districts can host a number of community meetings at various school sites. It is recommended that these community meetings are held at times that accommodate the work and commute schedules of the community, ensuring all members of the community have an opportunity to ask questions and be heard.
- For community members who are unable to attend public hearings and community meetings, it is recommended that contact information is published so that the public can comment on the map options.
- All comments and feedback are relayed to the Board prior to map selection. The Board will make a decision on the map of choice to represent the District prior to the end of the 90-day period.
- The adopted map would then be sent to the County Committee on School District Organization for review and approval.
- After the release of each decennial federal census, school districts are required to adjust boundary lines, if necessary to ensure compliance with state and federal law.

***We strongly encourage community members with questions or input about this decision and potential transition process to attend Monday night's meeting, which begins at 6:30 p.m. in the District Board Room. Public comment will be taken during the meeting.***