



**Frederiksen Elementary School**  
**School Site Council Meeting**  
**Minutes from Thursday, September 5, 2019**  
**3:15 p.m. - Room 3**

Meeting called to order at 3:22pm.

Members present: Claire Mognaga, JT Ruch, Lilia Tsui, Brenda Gundell, Lori Sevilla, Geoff Pepler, Anne Torok, Shazia Rahman, Megan Lantz; Absent: Jennifer Tischer

1. Welcome and Introductions
2. Overview and Goals of SSC
  - a. We are made up of an equal representation of school staff members and parents. We provide input on the learning plans and goals for the school for the school year. We advocate for all the students at our school, review the budget and the school site plan. We are the guiding group that discusses the needs of our school and allocates our resources appropriately with input from the community members in the group.
3. Voting in of new SSC Members: Anne T. motioned to approve, seconded by Lori S.
  - a. Welcome to our new members: Shazia Rahman and Megan Lantz
4. Voting in of SSC Officers: Claire M. motioned to approve, seconded by Megan R.
  - a. President: JT Ruch
  - b. Vice President: Anne Torok
  - c. Secretary: Lilia Tsui
5. Approval of minutes [5/2/19](#): Geoff P. motioned to approve, seconded by Brenda G.
  - a. We did not have a meeting in August; this is our first meeting of the year.
  - b. We did not receive a response from the write-in candidate K. Silvers.
  - c. Paper survey results from last year's School Survey have been tabulated and will be shared at the next meeting.
6. Calendar of Meetings
  - a. We meet one hour per month on the first Thursday.
  - b. We will change the meeting start time to 3:20pm. Lori S. motioned to approve, seconded by Anne T.
7. By-Laws and Roberts Rule of Order
  - a. We will use this as our reference and format for our meetings.
  - b. Members reviewed by-laws.
  - c. Proposed change to language in by-law Article II Members:
    - i. Change from "3 Classroom teachers, 2 Other school staff members" to "5 total staff members, of which at least one is an administrator, one is certificated staff, and one is classified staff."
  - d. Changes to by-laws will be voted in at the October SSC meeting
8. Open Forum
  - a. Lori S. reported that the library was able to use Title III funds to purchase 55 brand new multi-language books with the top languages at Frederiksen. This

- is one way we are trying to support students who are pursuing the Pathways to Biliteracy Award.
- b. One additional idea is to invite multilingual parents to come in and read the multilingual books to students.
  - c. PFC Budget was approved at their meeting last night. It is a smaller budget compared to last year. They are looking for new ways to raise money. Some ideas include: Holiday event, Zumba event, Parents' Night Out, See's Candy. They are always in need of parents to volunteer.
  - d. Upcoming events:
    - i. Tues 9/10: Chipotle Dine Out Night
    - ii. Sun 9/22: Family Bowling Night
    - iii. Fri 10/4: DHS Homecoming Parade and PFC Movie Night
    - iv. Tues 9/10: Bike Mobile event 2-5pm
    - v. Wednesday 10/2: Walk or Roll to School event
  - e. Some questions:
    - i. How does the school invest more in safety (e.g. gates around the school sites)? How about school lunches--can we have organic foods and products served at school? How about safety drills when parents are on campus?
      - 1. These are some district-wide questions and concerns and we can invite the appropriate district representatives to our SSC meetings. We also want to remind all parents to sign-in in the office each time they come on campus.
    - ii. Do we have an update about the construction of the new building?
      - 1. We are hopeful that we will break ground in January. We are at the DSA approval stage at the state right now.
      - 2. We may want to brainstorm ways to communicate with parents about the construction to prepare families of the changes.
    - iii. Test results are now viewable through the portal.

Meeting adjourned at 4:14pm. Notes submitted by Frederiksen SSC Secretary Lilia Tsui.