



DUBLIN UNIFIED SCHOOL DISTRICT

Regular Meeting of the CITIZENS' BOND OVERSIGHT COMMITTEE

All Dublin Students Will
Become Lifelong Learners

MEASURE H

Measure C Meeting Minutes No: 4 – ADOPTED

Location: District Office, Building C

Recorded by: Patty Benavidez

Date: April 25, 2018

<u>Committee Members:</u>	<u>Representing:</u>	<u>Present</u>	<u>Not Present</u>	<u>Term</u>	<u>Term Expires</u>
Mike Miller, Chair	Taxpayers Organization	x		2 years	2018
Jeff Hall, Vice-Chair	Parent Representative	x		2 years	2020
Kelly Clarke, Secretary	Community at Large	x		2 years	2019
Tammy Comb	PFC/PFSO Representative	x		2 years	2019
Shazia Nomani	Community at Large	x		2 years	2019
Sobia Qureshi	Business Community	x		2 years	2019
Vacant	Senior Organization				
 <u>District Staff:</u>					
Leslie Boozer, Ed.D.	Superintendent		x		
Joe Sorrera	Assistant Superintendent Business	x			
Sandy Harrington	Fiscal Services Director		x		
Patty Benavidez	Facilities Planner	x			

1.0 CALL TO ORDER

A quorum being present, Committee Chair Miller called the meeting to order at 6:42 p.m.

2.0 VISITORS/PUBLIC COMMENTS

Visitors: None.

3.0 MINUTES

- Approval of Meeting Minutes March 28, 2018 - Action
Mr. Miller called for corrections or additions to the minutes of the March meeting. Hearing none, a motion was made by Ms. Qureshi, second by Ms. Nomani, to approve the minutes of the previous meeting as presented. Motion carried.

Vote:

Yes: Miller, Hall, Clarke, Comb, Nomani, Qureshi

No:

Abstain:

4.0 LEGISLATIVE INFORMATION

None presented.

5.0 CBOC COMMITTEE PROCESS

- New Member Appointments/re-appointments – Information
Chair Mike Miller completed his final term on the CBOC and will be leaving the Committee. Mr. Sorrera thanked Mr. Miller for his service and commitment to the CBOC and the community for the previous six years. Staff will begin recruitment efforts to Mr. Miller's seat.
- Officer Elections 2018/19 - Action
Officer elections are held annually in April. Staff provided an overview of standard election proceedings. Following a brief discussion, the Committee agreed to appoint current Vice-Chair Jeff Hall as Chair, and current Secretary Kelly Clarke as Vice-Chair. A motion was made by Ms. Clarke, seconded by Ms. Nomani, to approve the Chair and Vice-Chair appointments and nomination of Ms. Qureshi as Committee Secretary. Motion passed. Newly elected officers assumed their roles immediately.

Vote:

Yes: Miller, Hall, Clarke, Comb, Nomani, Qureshi

No:

Abstain:

Possible change in representation among Committee members was discussed.

- Annual Joint Meeting/Bond Projects tour Date August 1, 2018 - Discussion

Annual joint meeting with the CBOC and Board of Trustees and Bond Projects Tour is tentatively planned for August 1, 2018, pending availability of Board members, CBOC, and key staff members. Cottonwood Creek School will be the subject of the tour. Ms. Clarke noted she will not be able to attend.

6.0 COMMUNICATIONS

- Annual Calendar Activities Revised - Action

Committee reviewed the revised Annual Calendar Activities. A motion was made by Ms. Qureshi, second by Ms. Clarke to approve the revised Annual Calendar Activities as presented. Motion carried.

Vote:

Yes: Hall, Clarke, Qureshi, Miller, Comb, Nomani

No:

Abstain:

- Communication Document Format Review – Information/Discussion

First draft of the CBOC/bond program communication document developed from Committee feedback was presented for review and input from the members. Committee offered feedback on content and formatting. Staff will make noted revisions and bring back the document for additional review and input by the CBOC.

7.0 FINANCIAL INFORMATION

- Bond Program Expenditure Reports March 2018

Mr. Sorrera provided the Measure H expenditure report for March 2018 for Committee review, revised from the previous month's report to condense and simplify the information. Committee approved the new format.

8.0 PROJECT UPDATES – Measure H

- Frederiksen/Murray Elementary Proposed Projects - Information

Mr. Sorrera shared the District priority housing plan that was previously presented to the Board of Trustees April 10. Key elements of the presentation included enrollment and capacity information across the District, Measure H funding allocations, and proposed capacity increases to the Murray and Frederiksen campuses. Staff will continue to assess and revise capacity needs as necessitated by changing enrollment numbers.

Mr. Sorrera reminded the Committee the Board of Trustees allocated \$100M in Measure H funds last August for phase 1 construction of a future high school. Mr. Sorrera noted staff received authorization from the Board to evaluate the Promenade site as a possible location for a future high school.

- Draft EIR, Dublin High E & S Building and Phase 1B Interim Housing Project – Update/Information

Staff shared that the Notice of Availability for the Draft Environmental Impact Report was posted April 23. The 45-day public review period began April 23 and will close June 7. The document is available for review on the District's website and at the District Office in the Facilities Department.

9.0 MATTERS INTRODUCED BY THE COMMITTEE

Chair Hall called for matters introduced by the Committee. Hearing none, this item was closed.

10. OTHER

Mr. Sorrera shared that on April 24 the Board of Trustees approved a ground lease/property option Agreement with the City of Dublin for a 12-acre school site within the Dublin Crossing development. Agreement provides the District with up to a ten-year window to determine whether a school will be built. The City of Dublin and the school district will continue with a series of negotiations to further the agreement.

11.0 NEXT MEETING DATE

May 23, 2018

12.0 ADJOURNMENT

There being no further business before the Committee, the meeting was adjourned at 7:55.