



# DUBLIN UNIFIED SCHOOL DISTRICT

## Regular Meeting of the CITIZENS' BOND OVERSIGHT COMMITTEE

All Dublin Students Will  
Become Lifelong Learners

### MEASURE H

Measure H Meeting Minutes No: 6 – ADOPTED

Location: District Office, Building C

Recorded by: Patty Benavidez

Date: January 23, 2019

<u>Committee Members:</u>	<u>Representing:</u>	<u>Present</u>	<u>Not Present</u>	<u>Term</u>	<u>Term Expires</u>
Vacant	<b>Taxpayers Organization</b>			<b>2 years</b>	
Jeff Hall, Chair	<b>Parent Representative</b>	x		<b>2 years</b>	2020
Kelly Clarke, Vice-Chair	<b>Community at Large</b>	x		<b>2 years</b>	2019
Tammy Comb	<b>PFC/PFSO Representative</b>	x		<b>2 years</b>	2019
Shazia Nomani	<b>Community at Large</b>		x	<b>2 years</b>	2019
Sobia Qureshi, Secretary	<b>Business Community</b>	x		<b>2 years</b>	2019
Vacant	<b>Senior Organization</b>				
 <b><u>District Staff:</u></b>					
Joe Sorrera	<b>Assistant Superintendent Business</b>	x			
Bert Contreras	<b>Chief Facilities Operations Officer</b>	x			
Chris Hobbs	<b>Director of Fiscal Services</b>	x			
Patty Benavidez	<b>Facilities Planner</b>	x			

### **1.0 CALL TO ORDER**

A quorum being present, Committee Chair Hall called the meeting to order at 6:33 p.m.

### **2.0 VISITORS/PUBLIC COMMENTS**

Visitors: None

### **3.0 MINUTES**

- Approval of Meeting Minutes May 23, 2018 - Action  
Mr. Hall called for corrections or additions to the minutes of the May meeting. Hearing none, a motion was made by Ms. Qureshi, seconded by Ms. Clarke, to approve the minutes of the May 23, 2018 meeting as presented. Motion passed.

Vote:

Yes: Hall, Clarke, Qureshi, Comb

No: None

Abstain: None

### **4.0 LEGISLATIVE INFORMATION**

None presented.

### **5.0 CBOC COMMITTEE PROCESS**

- 2019 Meeting Schedule Review – Discussion/Action  
Ms. Clarke stated she would defer to the rest of the Committee as she did not plan to seek re-appointment to the Committee in April. After a brief discussion by the Committee, it was decided the schedule could return to quarterly meetings. On a motion made by Mr. Hall and seconded by Ms. Comb, the Committee voted to change the meeting schedule from monthly to quarterly. Motion passed.

Vote:

Yes: Hall, Clarke, Qureshi, Comb

No: None

Abstain: None

- Committee Composition – Discussion  
A change in Committee representation is a method that has been used to fill vacancies that are historically difficult to fill. Mr. Sorrera will present a request to the Board of Trustees to approve a change in Committee

representation for Ms. Comb from PFC/PFSO to representative of a taxpayers' organization, and approval for a change in representation for Mr. Hall from Parent Representative to representative of a senior citizen's organization, positions on the Committee which are currently vacant. Ms. Comb is no longer a member of a PFC/PFSO and Mr. Hall no longer has a child enrolled in the District. Mr. Sorrera plans to take both requests to the Board of Trustees in February. Following Board approval of the changes, staff will begin recruiting to fill the PFC/PFSO and Parent Representative vacancies on the CBOC.

- **2019 Committee Term Expirations/Re-Appointments**  
Term expirations for 2019 were reviewed. Members who intend to see re-appointment to the Committee were asked to submit a request in writing prior to April. Staff will take requests for re-appointment to the Board of Trustees for approval at a future meeting.

## **6.0 COMMUNICATIONS**

- **Board of Trustees Key Activities Update – Information**  
Mr. Sorrera shared the Board of Trustees approved the architectural contract with SIM PBK for design of the future high school at last night's meeting. Staff will establish a committee to develop the Education Specification for the new high school. Input from the committee, the community and other stakeholders will be solicited to help inform the educational priorities process. Mr. Contreras stated the same process will be utilized for the new construction and renovation projects at Frederiksen and Murray Elementary campuses.

## **7.0 FINANCIAL INFORMATION**

- **Bond Program Expenditure Reports Nov-Dec 2018 - Information**  
Mr. Chris Hobbs provided an overview of the Measure H expenditure reports for November/December 2018.

## **8.0 PROJECT UPDATES**

Mr. Sorrera and Mr. Contreras provided an update and handouts from recent Facilities Workshops held in November and December 2018 with the Board of Trustees. The workshops looked at needs throughout the District across a ten-year plan. Projects were prioritized by the Board based on a variety of factors that informed the process including growth, capacity, facility assessment studies, and program needs. Projects prioritized by the Board of Trustees include renovation of the Frederiksen and Murray campuses and construction of the future high school. Potential funding sources to fill the gap between District-wide need and available funding were identified and will be considered further by the Board of Trustees going forward. Facilities Workshops with the Board of Trustees will be on-going.

## **9.0 MATTERS INTRODUCED BY THE COMMITTEE**

Chair Hall called for matters introduced by the Committee. Hearing none, this item was closed.

## **10.0 OTHER**

None

## **11.0 NEXT MEETING DATE**

April 24, 2019

## **12.0 ADJOURNMENT**

There being no further business before the Committee, the meeting was adjourned at 7:16 pm to the next Committee meeting scheduled for April 24, 2019.