



DUBLIN UNIFIED SCHOOL DISTRICT

Regular Meeting of the CITIZENS' BOND OVERSIGHT COMMITTEE

MEASURE H

All Dublin Students Will
Become Lifelong Learners

Measure H Meeting Notes No: 3 – Adopted

Location: District Office, Building C

Recorded by: Shirley Edward

Date: March 28, 2018

Committee Members:	Representing:	Present	Not Present	Term	Term Expires
Mike Miller, Chair	Community at Large	x		2 years	2018
Jeff Hall, Vice-Chair	Taxpayers Organization	x		2 years	2018
Kelly Clarke, Secretary	Community at Large		x	2 years	2019
Tammy Comb	PFC/PFSO Representative	x		2 years	2019
Shazia Nomani	Community at Large	x		2 years	2019
Sobia Qureshi	Business Community	x		2 years	2019
Vacant	Senior Organization				
 <u>District Staff:</u>					
Leslie Boozer, Ed.D.	Superintendent		x		
Joe Sorrera	Assistant Superintendent Business		x		
Sandy Harrington	Fiscal Services Director	x			
Patty Benavidez	Facilities Planner		x		

1.0 CALL TO ORDER

A quorum being present, Committee Chair Miller called the meeting to order at 6:35 p.m.

2.0 VISITORS/PUBLIC COMMENTS

Visitors: None. No public comments.

3.0 MINUTES

- Approval of Meeting Minutes January 24, 2018 - Action
Mr. Miller called for corrections or additions to the minutes of the previous meeting. Hearing none, a motion was made by Ms. Qureshi, seconded by Mr. Hall, to approve the minutes of the January 24, 2018 meeting as presented. Motion was carried by roll call vote.

Vote:

Yes: Miller, Hall, Nomani,
Qureshi

No:

Abstain:

4.0 LEGISLATIVE INFORMATION

None presented.

5.0 CBOC COMMITTEE PROCESS

Mr. Sorrera was not present to discuss. The item will be brought back at the next Committee meeting.

6.0 COMMUNICATIONS

- Annual Calendar Activities – Action
Calendar activities will be discussed and brought back to the next meeting for approval since Mr. Sorrera was not present.

Committee did discuss and comment that the increase in schedule of meetings was ok.

Motion was made by Ms. Qureshi, seconded by Ms. Nomani.

Vote:

Yes: Miller, Hall, Nomani,

Qureshi

No:

Abstain:

- Communications Documents Format Review
Agendize for next meeting

7.0 FINANCIAL INFORMATION

- Independent Auditor's Report, Bond Fund Measure H
Charles Raibley with Crowe Horwath presented the auditor's report for Measure H bond fund for year ended June 30, 2017. All district funds were included in the audit. Cash, receivables, and expenditures were tested across all categories. Measure H selection of 1 expenditures totaling \$343,594 and representing 37% of the total expenditure value for year ended June 30, 2017. Crowe Horwath verified that the funds were generally expended for the construction, renovation, furnishing, and equipping of school facilities constituting authorized bond projects. The District expended all bond funds for the year ended June 30, 2017 only for the specific projects developed by the District's Board of Trustees and approved by the voters, in accordance with the requirements of Proposition 39, as specified by Section 1(b)(3)(C) of Article XIII A of the California Constitution.
- Ms. Harrington asked the Committee if the expenditure report that was provided for review was acceptable or should there be another format. Committee agreed that the monthly format provided was acceptable.

8.0 PROJECT UPDATES

None

9.0 MATTERS INTRODUCED BY THE COMMITTEE

Chair Miller called for matters introduced by the Committee. Mr. Hall voiced that paper copies of agenda packets he receives via mail is not necessary since all is sent via email. Committee members agreed that receiving agenda materials by email is fine and paper copies could be suspended to save resources.

10. OTHER

None

11.0 NEXT MEETING DATE

April 25, 2018

12.0 ADJOURNMENT

Meeting adjourned at 7:05 pm.