



DUBLIN UNIFIED SCHOOL DISTRICT

Regular Meeting of the CITIZENS' BOND OVERSIGHT COMMITTEE

All Dublin Students Will
Become Lifelong Learners

MEASURE H

Measure H Meeting Minutes No: 5 – Adopted

Location: District Office, Building C

Recorded by: Patty Benavidez

Date: May 23, 2018

<u>Committee Members:</u>	<u>Representing:</u>	<u>Present</u>	<u>Not Present</u>	<u>Term</u>	<u>Term Expires</u>
Jeff Hall, Chair	Parent Representative		x	2 years	2020
Kelly Clarke, Vice-Chair	Community at Large	x		2 years	2019
Sobia Qureshi, Secretary	Business Community	x		2 years	2019
Tammy Comb	PFC/PFSO Representative	x		2 years	2019
Shazia Nomani	Community at Large	x		2 years	2019
Vacant	Taxpayers Organization			2 years	
Vacant	Senior Organization			2 years	

District Staff:

Leslie Boozer, Ed.D.	Superintendent		x		
Joe Sorrera	Assistant Superintendent Business	x			
Bert Contreras	Chief Facilities Operations Officer	x			
Sandy Harrington	Fiscal Services Director		x		
Patty Benavidez	Facilities Planner	x			

1.0 CALL TO ORDER

A quorum being present, in the absence of Committee Chair Hall, Vice-Chair Clarke called the meeting to order at 6:28 p.m.

2.0 VISITORS/PUBLIC COMMENTS

Visitors: None.

3.0 MINUTES

- Approval of Meeting Minutes April 25, 2018 - Action
Ms. Clarke called for corrections or additions to the minutes of the previous meeting. Hearing none, a motion was made by Ms. Qureshi, seconded by Ms. Clarke to approve the minutes of the April 25, 2018 meeting as presented. Motion was carried.

Vote:

Yes: Clarke, Qureshi, Nomani, Comb

No:

Abstain:

4.0 LEGISLATIVE INFORMATION

None presented.

5.0 CBOC COMMITTEE PROCESS

Mr. Sorrera introduced Bert Contreras, new Chief Facilities Operations Officer for the Dublin Unified School District. Mr. Contreras previously served as the Director of Operations for the Central Unified School District in Fresno. Committee welcomed Mr. Contreras.

- Fall 2018 Meeting Schedule Review - Discussion
Mr. Sorrera recapped the standing calendar activities for the upcoming year. The annual joint meeting with the Board of Trustees and bond projects tour tentatively planned for August 1 will be rescheduled for

September at the request of the Superintendent. A date will be selected based on availability of the Committee, Board of Trustees and key staff.

The Committee expressed an interest in continuing to meet monthly once meetings resume in the fall. The calendar will be reviewed and adjusted as needed in September to reflect any changes.

6.0 COMMUNICATIONS

- **June Board of Trustees Activity – Information**
Mr. Sorrrera provided an overview of relevant agenda items that will be presented to the Board of Trustees for review and discussion next month. Key items include review of work completed previously by the CRC Committee, and an architectural feasibility analysis of potential locations for a future high school. CBOC members were encouraged to attend. Mr. Sorrrera also noted a joint use agreement with the City of Dublin for a school site located in The Boulevard development (formerly Dublin Crossings) was recently completed.
- **Draft Communication Document Review – Information/Discussion**
Committee reviewed revisions made to the draft communication document based on feedback received from the CBOC in April. Additional comments and/or revisions were requested to be submitted to staff by late June. The document will be presented to the Committee for final approval in the fall.

7.0 FINANCIAL INFORMATION

- **Bond Program Expenditure Reports April 2018 Measure H - Information**
Mr. Sorrrera reviewed the April 2018 Measure H expenditure report with the Committee. Line item expenditure details were provided. Once planned capital projects are underway the Committee can expect to see an increase in expenditures in Measure H. Expenditures for the Dublin High Engineering & Science Building Project will occur in Measure C, E and H.

8.0 PROJECT UPDATES

Cottonwood Creek School is scheduled for completion August 4. The campus is on track to open August 15 for the beginning of the 2018/19 school year. A ribbon cutting ceremony is planned for August 11.

The Draft Environmental Impact Report (DEIR) for the Dublin High Engineering & Science Building and Phase 1B Interim Housing Project is currently in the 45-day public comment period. Comments will be accepted through June 7. It is anticipated the Board of Trustees will consider the Final EIR in August.

9.0 MATTERS INTRODUCED BY THE COMMITTEE

Vice-Chair Clarke called for matters introduced by the Committee. Members expressed an interest in adding a review/discussion item to the next meeting agenda regarding ballot language for Measures C, E and H.

Committee members and staff considered community outreach strategies to maximize recruitment efforts to fill current vacancies. Possible representative status changes among members were also explored and will be agendized for discussion and possible action at the next regular Committee meeting.

10. OTHER

No items presented.

11.0 NEXT MEETING DATE

The annual joint meeting with the Board of Trustees and bond projects tour will be rescheduled for September, date TBD.

12.0 ADJOURNMENT

There being no further business before the Committee, the meeting was adjourned at 7:09 pm.