

Parent Notification

Dear Parents,

In order to provide a safe, secure and healthy environment for your child, Kolb Elementary updates its School Safety Plan each year. In addition to updating our written plan (which includes procedures for fire drills, earthquake drills, lockdown drills, etc.), Kolb’s staff makes sure that each classroom is equipped with a First Aid kit, water and a nutritious snack for each student.

The evacuation site for Kolb is Fallon Sports Park or Passatempto Park.

In the case of an emergency in which the Kolb Elementary campus was deemed unsafe, students would be moved to the evacuation site in as safe and timely a manner as possible.

The school Crisis Response team would operate the evacuation site to insure a safe and orderly pick-up/release of students. **If picking up a student, parents/guardians must be sure to bring a photo I.D. such as a driver’s license. Without verification, staff will not release any student.** In addition, no child will be released to anyone other than the persons designated on the emergency release instruction form returned by families at the beginning of the school year.

The Kolb Elementary’s evacuation site is: Fallon Sports Park

Address Lockhart Street **Location** _____

BACKUP LOCATION IS:

Kolb Elementary’s **second evacuation site is:** Passatempo Park

Address Palermo Way **Location** _____

If the school is involved in a lock-down situation, the evacuation site is the designated meeting area where parents/guardians should wait for information and the eventual release of their student into their care. School and District personnel will be on site at the evacuation center to provide parents with information about the status and safety of their students. Parents **MUST NOT** go directly to the school in the event of a lock-down or evacuation. Parents/guardians can also listen to local media (**KKIQ FM 101.7; KSJO FM 92.3 (Spanish/English), KCBS AM 740**) for updates on the emergency situation, but your best source of up-to-date information will be at the evacuation site.

If you have further questions about Kolb Safety Plan, please call the office at (925) 551-4000.

Sincerely,

Joyce Gibson,

Principal, Kolb Elementary