

DUBLIN HIGH SCHOOL

GAEL FORCE GUIDE

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DUBLIN HIGH SCHOOL GAEL Force Guide

An Overview

A. Dublin High Mission Statement

Dublin High School's mission is to prepare students to be independent and collaborative learners who are responsible, informed, and contributing members of society. We strive to provide a learning environment that supports all scholars in embracing diversity, acting with integrity, and realizing their personal and academic potential.

B. General Principles of the Code of Conduct

Dublin High School is the flagship of the Dublin Unified School District and as such has set its future on an ambitious trajectory, striving to reflect the power of hard work, the satisfaction of achievement, and the development associated with a growth mindset. As a student at our school, you accept the DHS traditions of respect for yourself and others, honor in all of your work, and pursuit of the highest personal goals. You understand that each privilege is earned as you progress through your high school career. Through that, each scholar will gain the most valuable skills in preparation for life

beyond high school. In addition, DHS will continue to thrive and improve for future **scholars** and their families. Responsibility is the quality essential to a truly outstanding school. That means students and faculty, staff, and administrators work together to constantly uphold the highest standards of intellectual pursuit and behavior.

C. Expectations for Behavior

The classroom is where learning takes place. To insure a safe and inspirational setting, you should always show respect for others. Arrive on time, be prepared for **each** class, and cooperate as directed by your teachers. Each teacher establishes procedures and students comport themselves accordingly.

SCHOLARS IN GOOD STANDING

Students are considered to be in “Good Standing” at DHS if they exhibit positive behavior, consistent attendance and good academic performance. Any of the following may cause a student to fall out of “Good Standing”: less than 2.0 GPA, more than one D or F, discipline issues (including violation of dress code or electronic device policy), excessive absenteeism, excessive tardies and truancy. School privileges are defined as activities that are school sponsored: assemblies, dances, exchanges, field trips, practices, rallies, rehearsals, sports and try-outs. Students out of “Good Standing” will be excluded from school privileges for 45 days. Students exhibiting improvement may, at the discretion of the Assistant Principal, be allowed to participate in school activities.

D. Structuring the Student’s Day

As students come in to Dublin High School as freshmen, they are closely tied to school throughout the day. Classes are punctuated with the Freshman Mentor Program in the middle of the day followed by an on-campus lunch period. As students graduate to sophomore year and beyond, privileges are extended to Scholars in Good Standing, determined by grades and behavior. Students who demonstrate responsible behavior understand that there are many academic and social rewards for doing so. An assumption is made that off-campus lunches and GAEL periods are entitlements that are earned and may be taken away if procedures are breached.

E. GAEL Period Guidelines

Students earn the privilege of having an academic flex period, known as the GAEL period as they exhibit good grades, responsibility and behavior. Students earning a 2.0 and above grade point average, with no more than one D, will be assigned a GAEL period. The GAEL period is a time for students to access academic assistance, complete assignments, see their counselors and have a chance to demonstrate time management. As sophomores and juniors, students will be trained on the procedures and expectations of the GAEL period. Students must remain on campus at all times during the GAEL period and remain in designated areas. Students whose grades fall below guidelines will be assigned to The HUB during this time. Students who exhibit poor behavioral choices will be assigned Loss of Privilege detention during this time. Seniors in good standing may choose to have their GAEL period first or seventh periods, allowing them to come late or leave early.

F. Consequences of Inappropriate Behavior

1. PURPOSE OF DISCIPLINE

It is essential to maintain a safe environment that is conducive to learning. DHS Policies and procedures are designed to help students learn responsibility and increase their potential for success. The Dublin Unified School District and Dublin High School consider it important to provide for the fair and consistent treatment of all students. These procedures will be followed consistently and do not violate any individual rights guaranteed students, including the right to due process. If there are questions about these procedures and processes, please contact the Dublin High School Administration. Additional information about these procedures is covered in the State Education Code and the policies of the Dublin Unified School District. These will be made available upon request.

2. CONSEQUENCES FOR INAPPROPRIATE BEHAVIOR

Unacceptable school behavior is defined as any behavior that disrupts teaching and learning. All students are expected to follow the school and classroom rules and procedures of their teachers. Interpretations of the discipline guidelines by school administrators will take into account frequency, severity, grade level, and prior disciplinary problems. Repeated infractions may result in expulsion.

3. STUDENT COMPLAINT PROCEDURE

Students should **at all times** follow the direction and/or instructions given by staff. If a student disagrees with the directive of a staff member(s), he/she should follow the directive and then request to speak with the staff member when it does not infringe upon class time and instruction of others. **It is never okay to walk out of class. Students who walk out of class without teacher permission will be assigned to Loss of Privilege detention.** If the student does not feel that the issue has been resolved with the staff member, an appointment can be made with the counselor or administrator. Every effort should be made to resolve the concern at the earliest possible time. Students who have concerns about particular classes and/or teachers are encouraged to articulate their concerns to the teacher first. If the outcome is unsatisfactory, the student may request a meeting with the teacher and his/her parents. Parents are asked to contact the teacher directly before involving administration or the scholar's counselor. If further resolution is needed, parents may call their student's counselor or Assistant Principal to set up a meeting.

G. Monitoring and Searches

SCHOOL I.D.

ALL students must have a photo taken for ID purposes. **Students must carry their student IDs at all times.** **Scholars** who are not in possession of their IDs will be assigned consequences. Students using another student's ID card will be assigned consequences. Lost/stolen IDs must be replaced at the expense of the scholar.

SCHOOL RESOURCE OFFICERS AND CAMPUS SUPERVISORS

Dublin Police Officers serve as School Resource Officers, SROs, at Dublin High School. The SROs assist DHS students and staff with daily operations of the district and act under the authority of the Dublin Unified School District and Dublin Police Department. The responsibilities of the SROs include ensuring a safe and peaceful environment, investigation of campus-related crimes/incidents, and advising parents, students and staff on legal matters. The SROs may conduct random searches of school facilities (classrooms, lockers, vehicles, other common areas) for illegal substances or weapons, etc. The SROs may interview students about incidents on campus during school hours or at school events. If necessary, SROs may take students into police custody. Campus Supervisors serve as liaisons between staff and students. They also ensure the safety of our scholars and help maintain

a peaceful learning environment. Scholars are expected to obey the Campus Supervisors as they would any authority figure on campus.

Dublin High School is committed to keeping our students safe and our school drug-free. Whenever a school official determines there is “reasonable suspicion” that a student has committed a crime, or **is** carrying evidence of a crime, a search may be conducted, which may include a student’s backpack, cell phone, and car. With the health and welfare of our students in mind, drug detection dogs may be employed at any time to patrol **h**alls, classrooms, lockers, and parking lots on school grounds. P.E. lockers are school property and may be searched at any time. Students will be breathalyzed before all dances.

PROCEDURES AND POLICIES

A. Attendance

Consistent attendance is a key factor to the success a scholar achieves in school. State law mandates compulsory full-time education for all school age children, unless exempted by statutory provisions. **Please note that California public schools do not receive monies unless a student is in class. Even excused absences result in a loss of revenue. Daily attendance and participation in each class is a critical part of the learning process.** Please make every effort to arrange appointments outside of the school day or during the scholar’s Gael Period. It is the parent’s legal responsibility to ensure that their children attend school. Further, the state has authorized that penalties may be assessed against the parent(s) for failure to do so. School authorities may refer the parent(s) and student to the School Attendance Review Board (SARB) and, if necessary, to the Alameda County District Attorney’s Office for disposition when directions from the School Attendance Review Board are not followed.

The single greatest cause for course failure is poor attendance. If a scholar is to receive maximum value from his/her high school years, daily attendance is a necessity. For attendance purposes, the student is responsible for having his/her parent or designee telephone the school or sign and send in a note with the scholar whenever (s)he is absent. The Attendance Office is open from 7:00 a.m. to 4:00 p.m. A telephone call by the parent/designee (identified on emergency card) is required each day the student is absent. Under these circumstances, no note is required and no admit slip is necessary. If the parent is unable to call during regular school hours, a message may be left on the school recorder, which operates twenty-four (24) hours a day. The recorder number is: **(925) 828-6413**. Absences not excused within 48 hours will be considered truant and will be recorded as a cut.

1. ABSENCES

- Excused absences are absences that are deemed acceptable per California Education Code (48205). Excused absences from school:
 - Illness. A signed medical excuse will be required if the student accumulates three (3) days of illness within the school month.
 - Quarantine directed by a county or city health officer.
 - Medical, dental, or optometrist appointment.
 - Attending funeral services of a member of the scholar’s immediate family. The absence may not exceed more than one (1) day if the services are conducted in California, not more than three (3) days if the services are conducted outside of California.
 - Moral and religious instruction for no more than one (1) hour per week and no more than four (4) days (times) per school month. Parental consent must be on file with the school principal and attendance office for each hour verified to the principal in accordance with Ed. Code 46014, Title 5, Sec. 420.

- Jury Duty.
- Make-up work from absences--Students have time equal to the number of days of their absence to turn in homework and class work missed as well as to schedule make up tests/quizzes. Please see your teachers ASAP (**immediately**) upon your return to get missed work.
- Timeline--Absences must be cleared by a parent or designee within two (2) days following the student's return to school or students will be considered unexcused. If the parent or designee cannot call, the student may bring a note (provided it is received within the same forty-eight hour time period), signed by a parent or a designee, excusing the absence. Once 48 hours have passed after a student's return, the un-cleared absence will be recorded as a cut. A telephone call from a parent after the forty-eight (48) hour time limit will not excuse these absences.
- Attendance on School Activity days: Students must be in attendance a minimum of four (4) periods on a given day in order to participate in school activities such as plays, sporting events, performances and dances. Exceptions may be made for doctor appointments, court appearances and other valid and verifiable reasons.

2. TARDIES

Students who are tardy to class interrupt the teacher's instructional plan and the learning process of all students in the class, and their tardiness affects their ability to achieve. Students are considered TARDY if they are not sitting in their seats ready for instruction when the bell rings. Physical Education students are considered tardy if they are not in the locker room prior to the tardy bell. Each DHS department has a departmental policy for handling the first three (3) tardies in any one class within their department. Tardies are computed per class per semester:

- Tardy 1-3: Handled by the classroom teacher. Parents are notified by the teacher.
- Tardy 4: Students are assigned a Loss of Privilege (LOP) detention and parents are notified.
- Tardy 5: in one class (or 10 overall) will result in a Saturday School (or the equivalent time in LOP) and loss of Good Standing status for 45 days.
- Continued tardies will result in subsequent Saturday Schools, parent/administrator conference, Loss of Privilege, attendance contract, possible SARB referral.
- **Tardies to Period 5 – Tardies lunch will be treated in a separate manner.**
 - Tardy 1: Student warned.
 - Tardy 2: Student will be assigned lunch detention.
 - Tardy 3: Student receive a Saturday School.
 - Subsequent tardies will result in Loss of Privilege, loss of Good Standing and conference.

3. CUTS

Cuts are defined as "unexcused period absences, being more than 29 minutes late to class or failure to verify an absence within the two (2) day time period. After three (3) cuts the student is considered truant. Students who are truant will be referred to SARB and possible legal consequences. Students who are truant will also serve LOP detention, Saturday school and loss of "Good Standing" status. Students truant during the week of an extracurricular activity (dance, game, etc.) may lose the privilege to attend that activity.

4. LEAVING SCHOOL GROUNDS

If it is necessary for a student, including student assistants, to leave the school grounds during school hours for any reason, (s)he must obtain an off grounds pass from the attendance office PRIOR to leaving. Failure to do this will result in a CUT for those classes missed and a LOP detention.

Students going off campus during their GAEL period will be assigned LOP during their GAEL period. Please note that Freshmen are not allowed off campus at lunch time..

5. HEALTH NEEDS

The Health Clerk has an area in the office for students who are feeling ill. Students must advise their teacher prior to checking in at the health office. Students who require more than 15 minutes in the health office will be mandated to go home. State law prohibits students from possessing drugs, including prescription and non-prescription medications, on the school campus. Forms and information are available if it is necessary for a student who is required/who needs to take medication at school.

6. FIELD TRIPS

Educational field trips are a positive part of the learning process. To facilitate the process of arranging a field trip, the following guidelines should be followed:

- Field trip permission forms must be completed in full (including emergency release information) and on file in the Attendance Office at least twenty-four (24) hours prior to the field trip.
- The student is responsible for obtaining signatures from all teachers as well as parent(s) or guardian(s) and returning the form to the sponsoring teacher in time to meet the twenty-four (24) hour requirement.
- For field trips that do not require missing school, one permission form for students participating in co-curricular/extracurricular and/or sports activities may be signed by parents for all travel activities for the duration of that activity.
- Tests and homework must be turned in **prior** to the field trip date, or with teacher permission immediately upon return to school.

B. Academic Honesty Policy

Honest behavior is an expectation for all students in the Dublin Unified School District. We strive to maintain an ethical academic environment. Specific types of academic dishonesty include and are defined below:

- Cheating on tests: Any intentional giving of or use of external assistance relating to a test or quiz without express permission of the teacher.
- Plagiarism: Any intentional representation of another's ideas, words or works as one's own. This includes the misuse of published materials, electronic materials and/or the work of other students. The original writer who intentionally shares his/her work with another, also engages in plagiarism.
- Unauthorized collaboration: While collaboration is often encouraged, unauthorized collaboration is not permitted. Please see your teacher for any clarification.
- Fabrication: Any intentional falsification or invention of data or citation.
- Forgery: Any unauthorized signing of another person's name to school related documents.

Consequences for Academic Dishonesty:

Any alleged violations of this policy will be investigated and appropriate disciplinary measures will be taken. Depending on the severity, one or more of the following consequences may occur:

- Referral to the assistant principal and contact of parent/guardian.
- Loss of credit for the assignment or test with no make up permitted.
- Loss of Privilege detention, Saturday School and/or Suspension from school.
- Dropped from class with no credit.

- Loss of Good Standing privileges for 45 days.
- Removal from elected or appointed leadership positions.
- **Students violating the Academic Honesty Policy in Advanced Placement courses may not be recommended for future Advanced Placement courses.**

C. GAEL Period

The GAEL period is an academic flex period during the school day for sophomores, junior and seniors. Students will receive an orientation about the expectations of the GAEL period during the first week of school. During the GAEL period, students are expected to:

- Check in daily at one of the designated areas.
- Remain on campus in one of the GAEL period designated areas.
- Comply with Dublin High School behavioral expectations.
- Maintain academic good standing.

Failure to comply with expectations will result in a Loss of Privilege detention.

D. Mandatory Tutoring: The HUB

Scholars who have below a 2.0 and/or more than one D, will be assigned to The HUB for the beginning of the year. Attendance is mandatory, roll will be taken, and rules regarding tardies apply. The HUB staff will work with students on the skills they need to be successful academically. Grades will be monitored. Scholars who achieve Academic Good Standing at the first Progress Report will be granted the privilege of the GAEL period.

Grades will be frequently monitored via Infinite Campus. Scholars who fall below academic expectations as described above will be assigned to the HUB during their GAEL period until they demonstrate consistent improvement.

E. Infinite Campus Portal

Infinite Campus is the data management system we use for grades, attendance and assignments. We strongly encourage parents and students to download the app and monitor progress on a weekly basis. If students believe the information on Infinite Campus is inaccurate, they are advised to make an appointment to see their teacher in a timely manner. After downloading the app, enter the DHS School code: **YZQJLT**

Get the IC APP! Infinite Campus DHS School Code YZQJLT

F. Loss of Privilege (LOP) Detention/ Saturday School/Suspension/ Expulsion

It is the belief at Dublin High that students displaying responsible academic behavior and good citizenship will be granted increased privileges. Conversely, students making decisions not to comply with the procedures, rules and regulations will have privileges taken away. This takes place in the form of Loss of Privilege (LOP) detention, Saturday School and suspension.

- Individual teachers may assign a detention for students not completing class assignments.
- Detention will take place during lunch, during a GAEL period or after school. Detention will last 30 minutes. Students must arrive on time. Students are expected to work the whole time. No sleeping, eating or electronic devices are permitted.

- Work detail may also be assigned.
- Saturday School will take place on Saturdays from 8:00 am-12:00 pm. The time will be used as a study hall. Students must show up on time and will not be allowed to sleep, eat (except for break time), or use electronic devices. **Failure to show up for Saturday School will result in parent conference, loss of off campus privileges for 45 days and possible suspension.**

1. SUSPENSION

Suspension is the temporary removal of a pupil from school by an administrator/designee, as provided in Ed. Code 48900-48915. A suspension from school means a loss of valuable instructional time. Students are not allowed to participate in or attend any school activities, including practices and/or rehearsals, until the suspension has been served and a conference with the parent and an administrator has been held. Students may not be on any campus in the school district or attend any school-sponsored activity during the entire length of the suspension.

- **MAKE-UP WORK FROM SUSPENSION**--When a student is absent from school, he/she must make up all missed work. During a suspension, a student may turn in homework. A student absent due to suspension must complete and turn in work. Full credit may be earned for work turned in. It is the individual responsibility of any suspended student to remain informed of class assignments and due dates. Make-up of tests and/or quizzes missed during the period of suspension shall be arranged by individual teacher(s). Students have 24 hours upon the return to school to turn in homework and classwork and to schedule a time to take tests/quizzes missed.

2. EXPULSION

Expulsion means that a student is no longer able to attend any district school. This determination must be approved by the Board of Education. Expulsion results when the continued presence of the student on campus is considered to be dangerous to the physical safety of others or other means of correction are not feasible or have repeatedly failed to bring about proper conduct. In addition, expulsion may also result when a student has accumulated twenty (20) days of suspension in any school year.

G. ELECTRONIC DEVICES/ DIGITAL CITIZENSHIP

Electronic Devices are not to be seen, heard or used during class time unless directed by a teacher for instruction.

- Electronic devices and their uses include, but are not limited to, music players, phones, text messaging, picture messaging, pagers, walkie-talkies, Direct connect, games, or any infrared transmissions. Due to privacy laws regarding minors, cell phones are not to be used to photograph, videotape, or record students at school or school activities without the prior consent of parents/guardians and approval of school staff.
- The use of communication devices to threaten, harass, ridicule, or commit other forms of cyberbullying, are prohibited and may result in suspension or expulsion.
- Taping with cell phones while on campus is a violation of privacy. The use of cell phones to record/videotape activities or other students on campus may result in suspension and/or expulsion.
- Electronic devices must be turned over in entirety if requested. All electronic devices must be on mute in the library. School authorities are allowed to collect all electronic devices during class.
- School authorities may search students' personal belongings in their possession (including cell phones) if they have a reasonable suspicion that the students have violated a school rule,

Board of Education policies or the law and/or have evidence of the violation of a school rule, Board of Education policy or the law.

- Students must be aware that Dublin High School is not responsible for any lost or stolen items.

While we endorse the use of social media, it is expected that Dublin High Students demonstrate responsible Digital Citizenship. We expect students to adhere to the following guidelines:

- Never post any message, text or picture about another person, especially STUDENTS, TEACHERS or STAFF, that could be interpreted as negative or indecent.
- Never post a picture of yourself that could be interpreted as indecent or denigrating.
- NEVER use racist or derogatory language, even when “joking” with a friend.
- Avoid postings that could be construed as sexual harassment or hate speech or postings that suggest you support or may conduct a violent act against yourself or others. Such postings will be investigated both by school staff and Dublin Police if brought to our attention.
- Dublin High prohibits any posting of classroom lessons, assignments, tests, or homework, without teacher permission. You are NEVER permitted to take pictures of standardized test information.
- If you are in a private group and someone in that group violates one or the above rules, you could find yourself guilty by association, especially if you have commented positively about the posts. Protect yourself and report posts that violate the rules.

While people have a right to privacy and freedom of speech, those freedoms can be legally restricted in order to prevent harm to others. Please note that, by law, if something you post, whether during school or not, becomes a topic of conversation at school or affects a person at the school, the school can take disciplinary action against you for your posts.

H. STUDENT ATTIRE

The appearance of any young person is primarily the responsibility of that individual and his/her parent(s) or guardian(s). The dress code guidelines are consistent with the standards of educational institutions and places of businesses. School is the “world of work” for students. What may be acceptable outside of school may not be appropriate for the work you are doing. **When in doubt about whether clothing is appropriate, don’t wear it.** Any apparel, jewelry, grooming or accessory, even if not specifically mentioned below, which creates a safety or health concern or threatens to cause a disruption to the educational process, is prohibited.

- Pupils must dress appropriately for educational activities in which they will participate so as not to endanger their health, safety, or welfare, or that of others.
- Dresses, skirts and shorts **MUST BE MID THIGH OR LONGER, regardless of leggings and nylons.**
- Shoes must be worn at all times. **No slippers are allowed.**
- No pajamas or pajama pants (excluding Senior pajama pants) may be worn to school.
- Clothing, grooming, accessories, and jewelry shall be free of writing, pictures, symbols or any other insignia that are crude, vulgar, profane, obscene, libelous, slanderous, or sexually suggestive. Clothing, grooming, accessories, and jewelry that degrade any cultural, religious, or ethnic values or that advocate racial, ethnic or religious prejudice or discrimination, or that promote sex, the use of tobacco, drugs or alcohol or any unlawful act, are prohibited.

- Hats, caps and other head coverings shall **NOT** be worn in classrooms, except for valid medical reasons, authorized in writing by physician, or for religious reasons, authorized in writing by the parent.
- Dark glasses may not be worn indoors, except for valid medical reasons, authorized in writing by a physician.
- Blankets may not be worn or wrapped around students. During inclement weather, coats, jackets, sweatshirts, and or sweaters should be worn.
- Clothing must be sufficient to conceal undergarments at all times. Clothing, apparel, or attire that fails to provide adequate coverage of the body, including but not limited to see-through or fishnet fabrics, bare midriffs, tube tops, low-cut tops, or tattered or torn clothing are prohibited. Tank top straps must be 2 inches.
- Pants must be worn at the waist.
- Any clothing which could be used as a weapon are subject to administrative discretion.
- Gang-related apparel is prohibited, including but not limited to, bandanas, or other symbols, emblems or insignia.
- Pupils shall not display any materials which so incite others to create a danger or the commission of unlawful acts on school grounds, disrupt the school process or violate district or school site policies or rules.
- During the swim unit in P.E., Physical Education class, students are to wear **one-piece** swimsuits.

Exceptions may be made by the principal particularly for special days, events, or activities. Any violation of the school dress code(s) will be considered a violation of California Education Code section 48900k--disruption of school activities and/or willful defiance of valid school personnel authority. Consequences may include detention, suspension or recommendation for expulsion. Final determination of what constitutes appropriate dress will be made by the school administration.

I. CAMPUS POLICIES

1. CLOSED CAMPUS POLICY

DHS is a closed campus. Students are to remain on campus during school hours (8:00 - 3:27), with the exception of sophomores, juniors and seniors who may leave during lunch. Seniors are allowed to arrive late or leave early during their GAEL period. Freshmen will remain on campus during lunch.

2. AFTER SCHOOL HOURS

Students not participating in extracurricular activities, completing homework or accessing tutoring in the HUB must leave campus 20 minutes after school is dismissed.

3. STUDENT VISITORS

Students from other schools are not allowed to visit Dublin High during school hours. This includes lunch.

4. SKATEBOARDS, SCOOTERS AND ROLLER SKATES/BLADES

Use of skateboards, scooters and roller skates/ blades, or roller skate shoes are not allowed on any part of the campus. Gasoline-powered scooters or skateboards are not allowed on campus.

5. BICYCLES

Bicycles are to be locked in the bicycle racks provided by the school. Bicycles are not to be ridden on any part of the campus, including outer walkways and parking lots between the hours of 7:00 a.m. and 4:00 p.m. If it becomes necessary to move a bicycle on any part of the campus, it must be walked to its destination.

J. CAMPUS EVENTS

1. BEHAVIOR AT RALLIES, ASSEMBLIES, ATHLETIC EVENTS

These events are designed to build school pride and promote unity among students. Students are expected to sit in their designated areas (unless part of a skit or class competition), refrain from bad sportsmanlike behavior toward the participants, or cause a disruption by engaging in unsafe or inappropriate activities.

Students are not to throw objects at the participants. Students who are observed engaging in the previously mentioned behaviors will be removed from the assembly/rally/athletic event and may be suspended from school. Any student removed from the event may not be permitted to attend other events held during the school year.

2. DANCES

Dances are held for DHS students. Guests may attend Homecoming, Junior Prom or Senior Ball only. A guest pass is required of any person who does not attend Dublin High School and must have administrative approval. All school rules and policies (including dress code) are in effect and students may not engage in unsafe activities or inappropriate dancing.

K. PARKING

A Dublin High School Parking permit is required to park in the lots during school hours. If a parking permit is lost, another one must be purchased at full price. Drivers are expected to follow all state laws and school rules to retain the privilege of using the parking lots. If issued, a Dublin High School Parking Permit grants a student the PRIVILEGE of parking in the **student sections** of the parking lots. **Parking permits MUST be hung from a rear view mirror or in plain sight on the front dashboard.** If the student is in violation of any of the Dublin High School parking regulations, he/she will be assigned a LOP detention or Saturday school. The vehicle may receive a **strong adhesive** warning sticker on a window, a parking ticket, and/or the vehicle may be towed without prior notice or warning. Please be advised that if a student's vehicle is towed, he/she is responsible for any and all charges.

The parking lots are **OFF LIMITS** to students during class time, passing periods and break time. Students are NOT to return to their vehicles during the school day without a pass issued by an administrator or campus supervisor. Once the vehicle is parked, it is off limits until the bell rings signifying lunch or the end of the school day. Students may not loiter in the parking lot and should only be in the parking lot while coming to or departing from school. **Students may NOT eat lunch in their cars.** Students may not remain in the parking lot during unassigned periods and may not use their cars as lockers. School authorities may search students, personal belongings in their possession, and in their vehicles, if they have a reasonable suspicion that the students have violated a school rule, Board of Education policies, or the law and/or have evidence of the violation of a school rule, Board of Education policies, or the law.

L. FINES

All fines must be cleared for students to participate in school activities and special events. Dance tickets, yearbooks, graduation tickets, and diplomas will not be distributed to students who have fines.

M. SENIORS

1. GRADUATION

Participation in the graduation ceremony at Dublin High School is a privilege. In order to earn this privilege, seniors must have met academic, behavioral and financial responsibilities prior to the ceremony. Seniors who have not met the graduation requirements, have outstanding financial obligations, or other pending disciplinary actions may not be able to participate in the graduation ceremony.

2. SENIOR ACTIVITIES

Students must be eligible for graduation and in good standing in order to participate in any senior activity, including but not limited to, the Senior Picnic and Senior Breakfast. **Dublin High School does not condone "Senior Cut Day". Seniors who cut school or have excessive absences may jeopardize their attendance at senior activities. The absence of more than 10% of the senior class on any single day may result in loss of senior activities for the class.** This may include Senior Picnic.

3. FINES

All fines must be cleared before participating in any Senior activities; diplomas will not be distributed to students who have fines.

